

CITY OF WINDY HILLS

Minutes of Regular Council Meeting
November 8, 2010

The Council and Officers of the City of Windy Hills met at the Calvin Presbyterian Church, 2501 Rudy Lane, at 7:00 P.M. Mayor Phillips called the meeting to order.

ROLL CALL: The following were present:

<u>MAYOR</u>	<u>COUNCIL MEMBERS</u>	<u>OTHER CITY OFFICIALS</u>
Louis A. Phillips	Kate Greer	Sandy Moore
	Jim Ising	Foster Haunz (absent)
	Marianne Rademaker	Bob Rosenbaum
	Mike Skelton	
	Suzanne Spencer	
	Jim Van Nort	

MINUTES:

Councilman Skelton moved to approve the minutes of the October 11, 2010 council meeting; seconded by Councilwoman Rademaker and approved unanimously.

FINANCIAL REPORTS, APPROVAL OF BILLS:

The financial reports for October, 2010 were moved for approval by Councilwoman Rademaker, seconded by Councilwoman Greer and approved unanimously.

Councilwoman Rademaker moved to approve the payment of bills totaling \$56,208.50 plus \$100,000 to open a Money Market account. The motion was seconded by Councilman Van Nort and approved unanimously.

RESIDENTS COMMENTS/CONCERNS:

Lynn Renau – expressed concern over security of the Historic Homes since they were featured in the Windy Hills brochure. She requested an appointment with Mayor Phillips, Councilman Ising and Councilwoman Rademaker to discuss and request more police protection. Councilwoman Rademaker stated she would meet with the Graymoor-Devondale Police Dept. to find out how often and where they are policing.

AUDITOR'S REPORT FOR FY 2009/2010:

Tom Clark, reviewed the Windy Hills audit and his findings reported in his Independent Auditors' Report. He highlighted the two items on page 12 pertaining to Internal Controls. He stated that there is not separation of duties and explained that he is required to put this statement in there. He feels there is no problem with this issue due to the size of the City and

the amount of work done in the office. He said it would not be financially wise to hire a second person to separate duties. He also addressed his statement relating to the City having no internal controls. He also stated this is another situation where he is required to put this statement in there. A small City would not have the capabilities to draft the financial statements and that is why we hire him to do so.

COMMITTEE REPORTS:

Budget, Finance & Audit: The Mayor reported that the City has received \$300,000 plus in property taxes.

Police Protection & Public Safety: Councilwoman Rademaker reviewed the report she had handed out to the Council stating that the Graymoor-Devondale Police did 21 plus hours of radar checks, resulting in 5 speeding tickets on Rudy Lane, 4 on Ambridge Drive and 1 on Brownsboro Rd. There were two arrests, one on Two Springs Ln. – disorderly conduct, and one on US 42 at Rudy for outstanding warrants. Four parking violations were issues. She reported that considerable time was spent on traffic enforcement as well as trouble runs and regular patrols as well.

Public Works: No report.

Sanitation: No report.

Code Enforcement: Bob Rosenbaum reported that the rental house on Ambridge has been rented. He stated that he approached a resident, who happens to be a police officer, regarding parking on the grass. He was asked to leave this resident's property. He also reported the blacktop trucks were currently working on Westport Rd. Councilwoman Spencer reported there was a gas leak at Brookview and Rudy and was being fixed.

WHHAG Status Report: Councilwoman Greer reported that the tree winner from the July 4th picnic has ordered a Japanese Maple.

Community Caring Program: No report.

UNFINISHED BUSINESS:

FY 2010/2011 Amended Budget (Second Reading): The Mayor read into record Ord. 10-07. He stated the amendments made to the original budget were the adding of \$6,000 to the Ambridge Tree Program, \$30,000 for initial maintenance of the newly acquired property, and \$402,000 for purchasing the land at Brownsboro Rd and Rudy Ln. Councilwoman Rademaker made a motion to approve the Ordinance and was seconded by Councilwoman Greer. The Ordinance passed with the following roll call vote:

Councilwoman Greer – Aye
Councilwoman Rademaker – Aye
Councilman Ising – Aye
Councilman Van Nort – Aye
Councilwoman Spencer – Aye
Councilman Skelton - Aye

Strategic Planning:

Signature Entrance – No report.

Coach Gate Status: The Mayor reported that Coach Gate has had the contract for two weeks, but the City has not heard from them.

Children’s Holiday Party: Councilwoman Greer reported that all the plans have been made and most items purchased. The food will be purchased closer to the time of the event and that they are working on the music.

Status Report – Ambridge Drive Tree Project: Councilwoman Greer reported that they have planted a variety of trees including Red Bud and Hornbeam and she stated the project is around \$50 over budget.

Status Report – Property at Rudy lane and Brownsboro Rd.: Councilman Skelton reported that a person has been contracted to bring in loads of water to hydrate the property in hopes that the grass will grow. He also reported that the installation of the street lights should start soon. He stated that it was decided to go with a higher wattage lamp because it would have a 20 ft. greater radius than the ones the City currently has. There will also be a 400 w security light on a pole on the west side of the property shining towards the middle of the field. He continued to state that three truckloads for dirt were brought in to even out the hump on the property.

Other: The Mayor reported that work on the Hubbards Ln. sidewalk should start later on in the week with taking down trees. Then there will be two retaining walls built. He also stated the sidewalk may temporarily end at the creek because the culvert extension needs approval by the Corp of Engineers.

Councilwoman Spencer reported there will be a Holiday Cooking Event at Doll’s Market on Dec. 13 at 6:00 (subsequently rescheduled for Dec. 7). A Milestone nutritionist will also be included. This is a free event.

NEW BUSINESS

Tree Trunk Sculpture – Windy Hill Green: The Mayor reported that the tree trunk sculptor will be in town and asked for suggestions as to what to sculpt on the trunk. After much discussion it was decided that a bear would be sculpted. Councilman Skelton made a motion to have a bear sculpted on the tree trunk and that he would pay ½ half of the cost and Councilwoman Greer would also donate to the cost of the sculpture. The motion was seconded by Councilwoman Greer and passed with a 5 to 1 vote.

Branding & Graphic Standards: Councilman Ising reported that Forms Management had submitted some proofs of the City's stationery, business cards and car decals. Councilwoman Spencer asked who would be eligible to use the stationery and Councilman Ising said it would be available to all the Council, Mayor and for the City Hall/office to use. Councilman Ising made a motion to accept the proposal on the stationery envelopes, flat business cards (1,000), and car decal (1,000) available to all residents. Councilwoman Rademaker seconded. After discussion on the cost, who the stationery would be available to, and how many of each item to order, Councilwoman withdrew her second. Councilman Ising would not accept her withdrawal, therefore the motion was voted on and carried by a vote of 5 in favor to 1 opposed.

TARC Bench – Brownsboro rd. & Rudy Ln.: Councilman Ising proposed that the City look into the placement of a TARC Bench on the property at the bus stop on Brownsboro Rd. near the corner of Rudy Ln. Councilwoman Rademaker made a motion to approve the proposed TARC Bench and was seconded by Councilwoman Greer. A lengthy discussion continued until Councilwoman Rademaker "Called the Question" seconded by Councilwoman Greer. The motion passed with a vote of 5 in favor to 1 opposed.

ATTORNEY'S REPORT: No report.

Councilwoman Rademaker moved to adjourn the meeting at 8:38 P.M., seconded by Councilwoman Greer and the motion passed unanimously.

Louis A. Phillips, Mayor

Sandy Moore, City Clerk